



**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Kangsabati Canals Division No-IV
Bidhannagar, Midnapore
PaschimMedinipur - Pin-721101.
Telephone No & Fax No : 03222-275364
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Date: 02/06/2026

NOTICE INVITING QUOTATION

OFFLINENIQ No – WBIW / EE / KCD- IV/ NIQ–01/2026-27.

Sealed& signedquotations are hereby invited by the**Executive Engineer,Kangsabati Canals Division No-IV under Kangsabati Circle-II, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal through off line quotation for the works mentioned in the LIST OF WORKS given in next page from transporter/original owner/ manufacturer of Motor Cab/Luxury Cab /Maxi Cab (Diesel Engine) purchased on or after 2009 having valid contractcarriage permit for all West Bengal.

Name of Work:- Supply with Suitable Driver of One No Maxi Cab/Motor Cab/Luxury Cab With Contract All West Bengal Carriage Permit purchased with A.C. on or after 2009for the office use of Executive EngineerKangsabati Canals Division No- IV at Bidhannagar,Midnapore,

Quotationer has to quote his rate on daily rated monthly hire basis inclusive of all statutory taxes and all fittings and owner has to supply fuel/lubricant in his own expense and the cost of fuel/lubricant will be paid as per requirement on production of fuel slips duly signed by authority as the vehicle has to run generally all over West Bengal as per necessity.

Quotationer/Bidder has to apply on his Letter Head Pad with credential along with NIQ, for evaluation.

The intending bidder/quotationer must read the Terms &Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the tender may submit bids for the work only if they fulfill theminimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911/2911(i)/2911(ii), Bill of Quantities (BOQ), corrigenda/ addenda,etc. if any, shall form the part of quotation document.

The rate of daily hire charge to be quoted both in words and in figure. The accepting authority Superintending Engineer K C Circle-II, Midnapore reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotationer.

The quotation will be valid for 365 daysand may be extended as per requirement of Executive Engineer, Kangsabati Canals Division No-IV,Bidhannagar, Midnapore with same rate, same terms and condition of NIQ with mutual consent of both the parties.

1.Last date &Time of receiving application is on:-

10/06/2026upto 16.00 Hrs.

2.Last date & Time of issuing quotation paper:-

11/06/2026upto 16.00 Hrs.

3.Last Date & Time of receiving quotation:-

12/06/2026up to 14.30Hrs IST.

4.Date& Time of Opening quotation:-

12/06/2026at 15.00Hrs IST.

LIST OF WORKS
OFFLINE NIQ No - WBIW / EE / KCD-IV / NIQ- 01 / 2026-27

NAME OF THE QUOTATIONER:_____

Sl. No.	Name of Work/Scheme/Project	Quotated Rate per day(₹)	Time of requirement (in year)	Monthly HiringRate(Maximum)	Physical milestone for completion of each work within stipulated time (Refer to Clauses of the General Terms & Conditions of NIQ)	Remarks
1	2	3	5	6	7	8
1	Supply with Suitable Driver of One No Maxi Cab/Motor Cab/Luxury Cab With All West Bengal Contract Carriage Permit purchased with A.C. on or after 2009 for the office use of Executive EngineerKangsabati Canals Division No-IV at Bidhannagar, Midnapore.		365 Days	As per GO of GOWB	Owner has to produce valid PAN, GSTIN,RC BOOK, Permit, Pollution Certificate, Insurance, Driving Liscence of Driver	1.Fuel allowed for monthly hiring is 1 litre for 12Km Run. 2. Mobil Oil @ 5 litres per 2500 Km Run

Terms & Conditions of NIQ No: WBIW/EE/KCD-IV/NIQ-01/2026-27

- 1) The car will be hired on daily rated monthly basis whose payment will be made by 'e-billing system' in favour of the owner on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer, Kangsabati Canals Division No-IV. Normally number of days of hire charge bill will be as per requirement of Chief Engineer (South/West)
- 2) The vehicle must have contract carriage permit for whole WestBengal
- 3) The vehicle should be in good condition as regards to body and engine with necessary accessories and to be provided with an **efficient** driver having valid vehicle driving license. The wages and allowance of the driver will have to be paid by the owner of the vehicle including overtime allowance if necessary. The vehicle should be Motor Cab/Maxy Cab/ Luxury Cab (diesel Engine) purchased on or after 2009.
- 4) Normal hours of duty will depend on the Officer's requirement. Generally the vehicle will run on all working days. But may be extended on emergent duty on other day if required during irrigation period or any other reasons.
- 5) The vehicle will have to be supplied with its driver who will be responsible to report for duty with the vehicle at the prefixed station within stipulated time unless otherwise specified. The driver has the ability to drive even at night. The nature of driver should be good in behavior and manners.
- 6) Though the vehicle will be hired on monthly basis, payment will not be made for the day if the car is on break down or any other mechanical fault/or due to the driver. In the event of failure of the driver to attend duty as per prefixed programme and time, recovery at double the rate of hire charges for that day/days would be effected.
- 7) Owner of the vehicle will be responsible for all types of repair and maintenance of the vehicle including periodical servicing and no payment will be made for that period, if not replaced by another car of good condition.
- 8) Diesel and Mobil will be supplied by the owner in his own expense and fuel consumption will be 12 (twelve) km/Litre of diesel and Mobil oil consumption @ 500 km/Litre. No other lubricant will be allowed by the office. **The cost of Fuel/Lubricant will be paid to the owner with hire charges bill on monthly basis and payment will be made on availability of fund.**
- 9) **Monthly rate is for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours.**
- 10) The owner of the vehicle, whose quotation will be accepted, will have to execute a formal agreement with the Executive Engineer, Kangsabati Canals Division No-IV. in 2911 Form.
- 11) If the agreement is terminated without notice of one month by the supplier, then he will have to arrange a separate car for emergency duties.
- 12) The accepting authority/ Superintending Engineer, Kangsabati Circle-II, Abas, Midnapur reserves the right to cancel either the lowest or any other quotation without assigning any reason whatsoever. The owner of the vehicle will have to report for testing the car within 3 (three) days of receipt of letter acceptance.

- 13) The authority will not have any liability arising out of any accident in running the car whether or not the same was caused due to negligence etc. of driver. The authority will not be liable to pay any damage to the owner, driver or, any third party arising out of use of the car.
- 14) Day to day Log Book will have to be maintained with KM and signed by the driver and the officer using the vehicle.
- 15) The owner will be required to produce the bill in triplicate for processing of payment through the Head Quarter Section under Kangsabati Canal Sub-Division No-XII after the end of each calendar month.
- 16) The authority may terminate the agreement at any time without assigning any reasons whatsoever for which no compensation will be paid.
- 17) Periodic maintenance, regular servicing, cleaning of vehicle is to be done by owner in his own cost.
- 18) Driver with capricious, erratic, arrogant attitude or alcohol addiction should be replaced immediately along with Valid Driving Licence otherwise the contract will be terminated at any time with imposition of penalty as per Clause 3 of WBF No.2911.
- 19) Usual recovery as per rule will be made from the running bills on account of Income Tax as applicable.
- 20) No quotation paper will be supplied by Post.
- 21) No quotation paper will be issued after expiry of date and time mentioned in the notice.
- 22) The quotationers should quote their rate both in figures & in words on each item of work/ supply as per the NIQ.
- 23) All corrections are to be attested under the dated signature of the quotationer.
- 24) All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorised representative on the body of the documents with date and seal.
- 25) The quotationers who will sign on behalf of a company or firm must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
- 26) Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
- 27) Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.
- 28) The quotation will be opened, in presence of the participating quotationer or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening register.
- 29) No advance Payment to the selected agency will be made under any circumstances.

30) In the following cases a quotation may be unacceptable.

a. Correction, alterations, additions, etc. if not attested by the quotationer.

b. If the quotation paper is not properly filled in respect of the general description of the work. To verify the competency, capacity and financial stability of the intending quotationer(s), the quotation paper issuing Authority may demand production of any necessary document(s) as it may be deem necessary.

Sd/-
Executive Engineer
Kangsabati Canals Division No – IV
Bidhannagar, Midnapore

Certified that I have read all the above (30 points) terms and condition and agree to abide by the same and rate quoted @ Rs _____ / Per day by me is binding to all these terms and condition.

Date:

Signature of the Quotationer

Copy submitted /forwarded for information & wide Circulation to :-

1. The Chief Engineer, South West, Abas, Midnapore.
2. The Superintending Engineer, Kangsabati Circle-II, Khasjungle, Abas, Midnapore
3. The Motor Vehicle Inspector, Midnapore
4. The Executive Engineer, WMD, KCD-1, KCD-V Paschim Medinipur/Jhargram
5. The Sub-Divisional Officer, K.C. Sub-Division No.-XIV/XV/XII, Paschim Medinipur.
6. The Sectional Officer, H/Q Section.
7. Office Notice Board/ wbiwd web site.
8. Treasury Officer, Midnapore Treasury.

**Sd/-
Executive engineer
Kangsabati Canals Division-IV
Bidhannagar, Midnapore**

FORM 1(Modified)

APPLICATION FOR QUOTATION

To
The Executive Engineer
Kangsabati Canals Division No –IV
Midnapore.

NIQ No : WBIW / EE / KCD-IV / NIQ-1 /2026-27

Serial No of Work applied for: -1/1

Dear Sir,

Having examined the Statutory, OID&all other NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this _____ day of _____ 2026.

Full name of Bidder / Quotationer: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
for& on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No : _____

Fax No : _____

E mail ID : _____

GSTIN : _____

PAN : _____